



**CITY OF HAYS RESIDENTIAL/COMMERCIAL
SIDEWALK REPLACEMENT PROGRAM APPLICATION**

Residential (\$20) _____ **Commercial (\$30)** _____

DATE: _____ APPLICATION # (STAFF USE) _____

APPLICANT: _____ HOME PHONE: _____

AGENT (IF ANY): _____ CELL PHONE: _____

STREET ADDRESS OF SIDEWALK TO BE REPLACED: _____

MAILING ADDRESS (if different from above): _____

DOES SIDEWALK BEING REPLACED CROSS THE DRIVEWAY: Y N (circle one)

X _____

APPLICANT SIGNATURE

**TREE REMOVAL REIMBURSEMENT
(ASSOCIATED WITH SIDEWALK REPLACEMENT PROGRAM ONLY)**

(Reimbursement available for one-half the cost of tree removal up to a maximum of \$150.00 per tree **only** if the tree was the cause of the sidewalk damage)

SPECIES _____ NUMBER OF TREES _____

COST OF REMOVAL \$ _____

TREE REMOVAL COMPANY _____

(Receipt from Licensed Tree Removal Company Required)

X _____

APPLICANT SIGNATURE

Applicant understands:

- That the City will not incur any liability for payment for the work or reimbursement until this application has been approved by the Director of Public Works or his/her designee.
- Upon application, Inspectors will determine eligibility and anticipated reimbursement amount and will contact applicant with that information.
- Maximum reimbursement rate for concrete for the 2019 calendar year is \$1.20 per square foot for 4" and \$1.80 per square foot for 6" sidewalk required when crossing a driveway.
- This program is for residential and commercial sidewalk replacement and all replacements must be completed in accordance with the engineering specifications of the City of Hays; and,
- Participation in this program does not relieve the applicant from any liability for future maintenance, replacement, repair or the clearing of sidewalks adjacent to private property.
- Permit/Application Fee of \$20.00 required for residential or \$30.00 for commercial.
- A Concrete Permit Application must be filed along with this rebate application

NOTE: Repairs to be completed in 60 days from date of application.

DO NOT WRITE BELOW THIS LINE

Approved _____ Not Approved _____ Amount of Rebate: \$ _____

Account Code for Reimbursement: _____ Completed by _____

Sidewalk Replacement Program

The City of Hays has enacted a **Sidewalk Replacement Program** that will allow property owners to make needed sidewalk improvements and request reimbursement from the City for the cost of concrete to help relieve the cost burden.

The Planning, Inspection and Enforcement (P.I.E.) Division of the Public Works Department has identified sidewalks across town that need to be repaired.

Property owners who wish to participate in this program voluntarily may do so.

1. Property owners can contact P.I.E. at 628-7310 to complete an application and acquire a permit for \$20.00 for residential and \$30.00 for commercial.
2. P.I.E. will mark the sidewalk that is eligible for rebate and notify the property owner they can begin the process
3. P.I.E. will inspect the forms before the concrete has been poured
4. P.I.E. will inspect after the sidewalk replacement is complete
5. The Property owner will pay the complete bill for the sidewalk replacement and request a rebate from the City for that portion of the sidewalk that is eligible through the program
6. A fixed rate for the cost for concrete per square foot will be set by the Public Works Department on January 1, of each year. There is no reimbursement for the forms and labor. Current reimbursement is \$1.20/sq ft (4") for concrete for sidewalk and \$1.80/sq ft (6") for concrete for sidewalk through a driveway.
7. **After application, the applicant will have 60 days from the date the sidewalk obstructions are identified by the Planning, Inspection and Enforcement staff to complete the repairs to the sidewalk.**

In the event a tree has caused the sidewalk to heave, and the Director of Parks recommends that the tree be removed; the tree must be removed by a licensed tree trimmer to be eligible for the rebate. Reimbursement of one-half (1/2) the cost of tree removal up to a maximum of \$150.00 per tree may be requested (with receipt) - Must be removed by licensed tree trimmer.

Reimbursements will be considered as long as budgeted funds are available. For detailed information contact:

**Public Works Department
Planning Inspection and Enforcement Division
1002 Vine Street
Hays, KS 67601
785-628-7310**

CONCRETE PERMIT

City of Hays
Planning, Inspection & Enforcement
1002 Vine St.
Hays, Kansas 67601
(785) 628-7310
(785) 628-7352 fax



Application Date: _____

CONCRETE CUTTING, REMOVAL AND /OR PLACEMENT WITHIN THE **CITY RIGHT OF WAY** REQUIRES A PERMIT

LOCATION OF CONSTRUCTION	
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RESIDENTIAL (\$20) <input type="text"/>	COMMERCIAL (\$30) <input type="text"/>
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CONSTRUCTION COST \$ <input type="text"/>	EXISTING DRIVEWAY <input type="text"/>	NEW DRIVEWAY <input type="text"/>
TYPE OF CURB		DRIVEWAY <input type="text"/>
APPROACHABLE <input type="text"/>		WIDTH OF DRIVEWAY <input type="text"/>
STANDARD <input type="text"/>		
IS REMOVAL OF CURB REQUIRED	NO <input type="checkbox"/>	YES <input type="checkbox"/>
		SIDEWALK <input type="text"/>
		WIDTH OF SIDEWALK <input type="text"/>
		ESTIMATE TOTAL SQ. FT. <input type="text"/>

REGULATIONS

(Unless otherwise directed by the Inspection Department)

CROSS SLOPE DOES NOT EXCEED 2% (1/4" per ft)
RAMP SLOPE DOES NOT EXCEED 8.3% (1" per ft) for sidewalks
REMOVAL OF CONCRETE TO NEAREST JOINT IS REQUIRED
ALL WORK COMPLETED WILL COMPLY WITH CITY ORDINANCES, 12.04.030 (SIDEWALKS) & 12.04.040(EXCAVATION)
ALL CONCRETE TO BE POURED IS TO MEET ADA REGULATIONS

Contractors Information

	Name	Mailing address	Phone
Owner			
Contractor			

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of the record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of the jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the code official or the code official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

Signature of Applicant	Phone Number
Responsible person in charge of work, Title	Phone Number
Email	

NOTES: CITY SPECIFICATIONS FOR SIDEWALKS AND DRIVEWAY ENTRANCES ARE AVAILABLE UPON REQUEST.
ALL WORK IS TO BE INSPECTED BEFORE CONCRETE IS POURED

Payment Information If Paying By Mastercard, Discover, or Visa, Fill Out Below.

() MASTERCARD	() DISCOVER	() VISA
Card Number <input type="text"/>	Signature Code (CW) <input type="text"/>	
Signature <input type="text"/>	Exp. Date <input type="text"/>	Amount Paid \$ <input type="text"/>

CITY OF HAYS
SIDEWALK REPLACEMENT SPECIFICATIONS
REFERENCE SECTION 02758, SIDEWALK
CITY OF HAYS STANDARD DETAILS AND SPECIFICATIONS FOR
PUBLIC WORKS CONSTRUCTION PROJECTS, MARCH 1999

GENERAL

1. One year warranty on contracted work is required.
2. All traffic control devices are supplied by the contractor or applicant.

MATERIAL

- 1) SIDEWALK - CLASS B CONCRETE, AIR ENTRAINED
 - a) Minimum of five and one-half (5.6) sacks of cement per cubic yard.
 - b) Maximum of six and one-half (6.5) gallons of water per sack of cement.
 - c) Twenty percent (20%) minimum percentage of aggregate rock.
 - d) Minimum 28 day compressive strength shall be 2500 psi.
- 2) DRIVEWAY – CLASS A CONCRETE, AIR ENTRAINED
 - a) Minimum of six (6.0) sacks of cement per cubic yard.
 - b) Maximum of six and one-quarter (6.25) gallons of water per sack of cement.
 - c) Twenty percent (20%) minimum percentage of aggregate rock.
 - d) Minimum 28 day compressive strength shall be 3000 psi.

FORMS

1. Either wood or metal - minimum nominal thickness of two inches (2")
2. Are to be left in place a minimum of 12 hours after concrete is poured.

CONSISTENCY

1. Concrete slump test should be between two inches (2") and four inches (4").

PLACING CONCRETE

1. Concrete placed shall be spaded or vibrated to prevent voids or honeycombs.
2. Contractor is responsible for any defects.
3. Air temperature must be 35 degrees F or higher for four (4) days
4. Concrete temperature must be maintained at 50 degrees F for four (4) days.
5. Concrete cross slope shall not exceed one-quarter inch (1/4") per foot

JOINTS

1. Control (dummy) joints are spaced every five feet (5') and/or match existing control joints in adjacent curb and have a minimum depth of one inch (1") in sidewalk slabs.
2. Expansion joints must be set vertically for full width and depth of the concrete and the top edge shall be flush.
3. Expansion joints to match existing expansion in adjacent curb are required.

CONNECTION WITH EXISTING SIDEWALK

1. No abrupt changes in grade. One inch (1") per 12 inches maximum fall.
2. Connecting edges must be saw cut to a depth of one and one-half inches (1 ½").
3. Expansion joint material shall be installed between new structure slabs and existing concrete slabs.
4. Expansion joint material shall also be installed at ends of slabs.

REPAIRS

1. No section shall be left in place whose length is less than its width.

OPENING TO TRAFFIC FLOW ON CONSTRUCTION

1. Pedestrian traffic must wait 24 hours.
2. Vehicle traffic must wait seven (7) days.

HANDICAP RAMPS/DRIVEWAYS

1. Handicap ramps shall be placed at all corners.
2. Handicap ramps and driveways shall be placed in accordance with the current standard details for City of Hays Public Works Construction Projects.