

MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF HAYS, KANSAS
HELD ON JULY 25, 2019

1. CALL TO ORDER BY CHAIRMAN: The Governing Body of the City of Hays, Kansas met in regular session on Thursday, July 25, 2019 at 6:30 p.m.

Roll Call: Present: Shaun Musil

Sandy Jacobs

Ron Mellick

Eber Phelps

Absent: Henry Schwaller, IV

Vice-Mayor Musil declared a quorum was present and called the meeting to order.

2. 2019 WATERSMART LANDSCAPE AWARDS: The City of Hays implemented a program called the WaterSmart Landscape Awards in 2016. The intent of the program is to recognize residents and business owners who have implemented water conserving turf and landscaping on their properties. The principles of the program include planning and design, soil preparation, right plants in the right places, practical turf areas, efficient irrigation, use of proper mulch and maintenance.

Holly Dickman, Water Conservation Specialist, presented the 2019 Water Smart Landscape Award to Theresa and Patrick Trapp for their residential property at 1917 Holmes Road and the Kansas Department of Children and Families, for the business property located at 2250 East 22nd Street.

3. MINUTES: There were no corrections or additions to the minutes of the regular meeting held on June 27, 2019; the minutes stand approved as presented.

4. FINANCIAL STATEMENT: Finance Director, Kim Rupp, reviewed the financial summaries of the revenue and expenditure activities of the City of Hays for the month ended June 30, 2019.

Month-to-date general fund sales tax collections were at \$602,286 which was an increase of \$172 or .03% as compared to last year. Year-to-date general fund sales tax collections are at \$3,590,996 up \$67,724 or 1.92%. The six month average is at 1.92% which is a 1.38% increase when compared to a year ago.

The report of top ten quarter-to-date sales tax collections by classification was down -\$45,121 or -2.39% when compared to the same time last year. These top ten now represent 74.3% of the total sales tax collections for June.

The portfolio of certificates of deposit on June 30, 2019 totaled \$62,500,000 with a weighted average interest rate of 2.44% up .67% from a year ago. The total balance of the Money Market account on June 30, 2019 was \$2,850,000 with a current yield of .90%. Total investments are up \$7,800,000 when compared to this time last year.

Ron Mellick moved, Sandy Jacobs seconded, to approve the Financial Statement for the month of June, 2019 as presented.

Vote: Ayes: Shaun Musil
Sandy Jacobs
Ron Mellick
Eber Phelps

5. CITIZEN COMMENTS: There were no comments.

6. EMPLOYEE PROMOTIONS AND NEW HIRES: The following employees were recognized for promotions or as new hires:

Dispatch

Alanna Hansen, Abigail Rivera, and Madeline Sweet were recently hired as Dispatchers.

Water Resources

Ky Scheibler was hired as a Plant Operator.

Public Works

Brayden Dreher was hired as a Maintenance Worker.

Police

Derrick Crisenbery and Mason Seery were recently hired as Police Officers.

Ciarra Rupp was promoted to the position of Office Manager.

Kolleen Dome was promoted to the position of Municipal Court Clerk.

7. CONSENT AGENDA: The following proposed appointments will be presented for approval at the August 8, 2019 City Commission meeting.

Hays Housing Authority Board – four year terms

Audra Brungardt – term to expire February 14, 2023 (2nd term)

Hays Recreation Commission Board – four year terms

Nancy Jeter – term to expire August 1, 2023 (6th term)

Sandy Jacobs moved, Ron Mellick seconded, to approve the Consent Agenda as presented.

Vote: Ayes: Shaun Musil

Sandy Jacobs

Ron Mellick

Eber Phelps

NEW BUSINESS

8. MUNICIPAL PARK TENNIS COURT RESURFACING – AWARD OF BID:

Jeff Boyle, Director of Parks, stated there are four tennis courts at Municipal Park and these courts have not been resurfaced since 2004. Staff has been contacted by numerous citizens requesting to have one of the courts resurfaced into two pickleball courts. He stated Pickleball is one of the fastest growing sports in the nation. The Hays Recreation Commission (HRC) has a pickleball league and they say it is very popular. Staff solicited proposals for the resurfacing of three tennis courts and two pickleball courts. Two proposals were received with Hellas Construction, Inc. being the low bidder at \$36,475, which is \$13,525 below the budgeted amount.

Ron Mellick moved, Sandy Jacobs seconded, to approve the proposal from Hellas Construction, Inc. for an amount of \$36,475 for the resurfacing of three tennis courts and two pickleball courts in Municipal Park with funds budgeted in the 2019 Special Park and Recreation Budget.

Vice-Mayor Musil asked if HRC would be able to host pickleball tournaments. Mr. Boyle stated HRC has pickleball leagues and he anticipates them using the pickleball courts when they are done. He added that they have recently installed a kiosk for court reservations.

Jeanie Michaelis, an avid pickleball player, said HRC held a pickleball tournament in April and hosted 19 teams. She stated another tournament will be held in September and they hope those numbers will grow.

Commissioner Mellick asked what the timeline was for this project. Mr. Boyle stated they would be able to start in mid-September and it would take seven to 10 days to complete.

Vote: Ayes: Shaun Musil
Sandy Jacobs
Ron Mellick
Eber Phelps

9. ECONOMIC DEVELOPMENT EXPENDITURE: City Manager, Toby Dougherty, stated the 2019 Budget contains \$87,500 allocated for economic development activities. The City Commission has authorized \$45,000 for the payment of the year two contract with Retail Strategies. Retail Strategies was hired to provide market analysis and recruitment. At the July 18, 2019 City Commission work session it was the consensus of the Commission to not move forward with year three, the final year of the Retail Strategies Contract. The Commission asked to authorize the allocation of \$42,500 to Grow Hays representing the final disbursement of the economic development activities in the 2019 Economic Development budget.

Sandy Jacobs moved, Eber Phelps seconded, to authorize the City Manager to allocate \$42,500 to Grow Hays to be funded from the other contractual services line of the 2019 Economic Development budget.

Vice-Mayor Musil stated he supports this funding and commended Grow Hays and their Director, Doug Williams for the great job they have been doing.

Commissioner Phelps stated he feels it is imperative that we have a strong economic development effort at this time.

Commissioner Jacobs emphasized how important collaboration is. She stated Grow Hays, the City, and the County are working together on many projects and with every one working together we will succeed.

Commissioner Mellick encouraged citizens to stop by Brief Space to see what Grow Hays has to offer.

Vote: Ayes: Shaun Musil
Sandy Jacobs
Ron Mellick
Eber Phelps

10. 2020 BUDGET REVIEW/SCHEDULING OF PUBLIC HEARING FOR 2020

BUDGET: City Manager, Toby Dougherty, stated that the 2020 budget has been presented and the requested changes have been made. He asked if the Commissioners would like to have any further discussion or make any additional changes to the budget. He also requested that the Commission set a public hearing date of August 8, 2019 for the 2020 Budget with an associated mill levy of 25.000.

Eber Phelps moved, Ron Mellick seconded, to set the Public Hearing date of August 8, 2019 for the 2020 Budget.

Vote: Ayes: Shaun Musil
Sandy Jacobs
Ron Mellick
Eber Phelps

11. PROGRESS REPORT: City Manager, Toby Dougherty, presented a monthly report of city-related activities, services, and programs.

12. COMMISSION INQUIRIES AND COMMENTS: There were no additional inquiries or comments.

The meeting was adjourned at 7:08 p.m.

Submitted by: _____

Brenda Kitchen – City Clerk