

MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF HAYS, KANSAS
HELD ON JUNE 27, 2019

1. CALL TO ORDER BY CHAIRMAN: The Governing Body of the City of Hays, Kansas met in regular session on Thursday, June 27, 2019 at 6:30 p.m.

Roll Call: Present: Henry Schwaller, IV

Shaun Musil

Sandy Jacobs

Ron Mellick

Eber Phelps

Mayor Schwaller declared a quorum was present and called the meeting to order.

2. MINUTES: There were no corrections or additions to the minutes of the regular meeting held on June 13, 2019; the minutes stand approved as presented.

3. FINANCIAL STATEMENT: Finance Director, Kim Rupp, reviewed the financial summaries of the revenue and expenditure activities of the City of Hays for the month ended May 31, 2019.

Month-to-date general fund sales tax collections were at \$591,210, which was a decrease of \$15,147 or -2.5% as compared to last year. Year-to-date general fund sales tax collections are at \$2,988,710 up \$67,552 or 2.31%. The six month average is at 2.09% which is a 2.23% increase when compared to a year ago.

The portfolio of certificates of deposit on May 31, 2019 totaled \$59,750,000 with a weighted average interest rate of 2.47% up .87% from a year ago. The total balance of the Money Market account on May 31, 2019 was \$3,750,000 with a current yield of .90%. Total investments are up \$5,693,000 when compared to this time last year as we took our final draw on the revolving

loan for the reconstruction of the waste water facility, the receipt of which was in May.

Ron Mellick moved, Shaun Musil seconded, to approve the Financial Statement for the month of May, 2019 as presented.

Commissioner Phelps noted the increase in water consumption in May. Given recent comments from the public, the Commissioners clarified that they are not concerned when water usage is down, and they appreciate the conservation efforts of the community.

Vote: Ayes: Henry Schwaller, IV

Shaun Musil

Sandy Jacobs

Ron Mellick

Eber Phelps

4. CITIZEN COMMENTS: Chad Meitner, Principal at Thomas More Prep Marian, thanked the City of Hays, specifically John Braun, Project Manager, for their work in getting a flashing cross walk installed at 19th and Hall Street recently. He stated this will help keep students and families safe.

5. CONSENT AGENDA: Approve a Cereal Malt Beverage License for Tiger Burgers.

Sandy Jacobs moved, Eber Phelps seconded, to approve the Consent Agenda as presented.

Vote: Ayes: Henry Schwaller, IV

Shaun Musil

Sandy Jacobs

Ron Mellick

Eber Phelps

NEW BUSINESS

6. PROPERTY/LIABILITY COVERAGE RENEWAL 2019/2020: Kim Rupp, Director of Finance, stated the City's Property/Liability Coverage is up for

renewal on July 1, 2019. Arthur J. Gallagher provides oversight for the City as the Insurance Broker. Arthur J. Gallagher had conversations with other insurance carriers and concluded that Midwest Public Risk (MPR) offered the lowest cost option for the renewal of the City's package. City staff recommends pursuing the 2019/2020 Property/Liability Coverage renewal with the incumbent as per the expiring policies.

Mr. Rupp stated the City changed from Brit Insurance to MPR in 2017. Our broker did poll the market place and both Brit & Travelers Insurance, whom we've had insurance with before, declined to quote as they could not provide a competitive bid. The City's renewal for the next year 2019-2020 is an increase of \$4,475 or a 2% increase. That increase was capped at 2% for all members of MPR for this renewal; however, given a reappraisal that was conducted in August of 2018, he cautioned that we will likely see a significant increase in our required contributions at the next renewal given values have jumped quite a bit. The most notable change was in buildings with an increase of almost \$15.6 million.

Mr. Rupp also noted MPR is a pool of public entities that includes cities, schools, counties, health departments, fire protection districts, ambulance districts, election boards, and housing authorities. Their services go beyond just property and liability coverage as they are a true risk prevention advisor. They also offer facility and work practice reviews and they offer online & site-based training which our Police Department took advantage of this past year saving about \$2,000 in online training expenditures.

The City also took advantage of the loss control credit program MPR offers. With this program, 3% of the City's contribution is set aside each year that is designed to be used for projects that specifically reduce exposure to future property/liability and work comp claims. This past year the City was able to purchase safety communication devices for several buildings, an AED device for CVB, desk risers for several employees, and new access control devices for City Hall all totaling more than \$13,000 in contributions returned to the City. He added that staff has been very pleased with our experience the past two years with MPR both in services offered and claims response.

Sandy Jacobs moved, Ron Mellick seconded, to authorize the City Manager to renew the 2019/2020 Property/Liability coverages with the MPR package in the amount of \$228,228.26 to be funded from the Intergovernmental Insurance and Surety line item.

Commissioner Phelps stated given the tornadic activity we have seen in the last few years it is very fortunate we did not have a catastrophic weather incident.

Vice-Mayor Musil asked if the anticipated increase due to the reappraisal is included in the 2020 Budget. Mr. Rupp stated that was taken into consideration.

Vote: Ayes: Henry Schwaller, IV

Shaun Musil

Sandy Jacobs

Ron Mellick

Eber Phelps

7. COMMISSION INQUIRIES AND COMMENTS: City Manager, Toby Dougherty, stated today was the last onsite monthly meeting at the Wastewater Treatment Facility. A substantial completion was done on June 3, 2019. The final completion of the project should be in the next few weeks. Next month the design build team will present the Commission with a final update and the Commissioners will be given a tour of the facility. He noted that the project came in under budget and ahead of schedule.

Commissioner Phelps complimented the members of the Hays Police Department that volunteered their time to do lawn maintenance at the home of an elderly citizen.

Commissioner Mellick noted that 43rd Street west of Vine Street is now open.

Vice-Mayor Musil wished everyone a happy and safe July 4th and harvest season.

The meeting was adjourned at 6:49 p.m.

Submitted by: _____

Brenda Kitchen – City Clerk