

City of Hays
City Commission
Work Session Notes
Thursday, April 2, 2020 – 6:30 p.m.

Present: Shaun Musil, Sandy Jacobs, Mason Ruder, Michael Berges, Ron Mellick, John T. Bird, Toby Dougherty, and Kim Rupp

March 19, 2020 Work Session Notes

There were no corrections or additions to the minutes of the work session held on March 19, 2020; the minutes stand approved as presented.

Bickle-Schmidt Sports Complex Southwest Quad Playground Shelter – Award of Bid

Jeff Boyle, Director of Parks, reported that on August 13, 2019, a storm with high winds demolished a playground shelter on the Southwest Quad at the Bickle-Schmidt Sports Complex. After receiving reimbursements from the contractor and insurance company, \$17,268.91 is available to purchase a shelter that can withstand windstorms much better.

Staff sent out Request for Proposals (RFP) for a wooden or metal framed shelter with a metal roof and received the following results:

- Quality Structures, LLC \$32,560 (Option 1)
- Quality Structures, LLC \$34,170 (Option 2)
- RDH Electric and Const. \$46,292
- Cleary Building Corp. \$52,061
- Park Planet \$166,920

Option 2 from Quality Structures, LLC is the desired and recommended shelter with a cost of \$34,170. This will require additional funds from the Bickle-Schmidt Sports Complex Budget in the amount of \$16,901.09.

All proposals met the requirements of the RFP. Option 2 from Quality Structures, LLC has added strength on all four corners and exceeds the required

115 mph wind load providing 125 mph wind load capacity and reduces “racking” through the use of shear walls at each corner to redistribute wind pressure to the foundation and footings.

Commissioner Berges asked if there was any damage to the playground equipment. Mr. Boyle stated it was only the structure that received damage. He also asked if the new structure will have netting on the sides. Mr. Boyle stated it will not have netting. He visited with Roger Bixenman, Superintendent at the Hays Recreation Commission and others and they feel that with the fencing and the way the balls fall at that point there is no need for the netting.

At the April 9, 2020 Commission meeting, Commissioners will be asked to approve Option 2 from Quality Structures, LLC, in the amount of \$34,170 with funding from Special Parks in the amount of \$2,100, \$15,168.91 from the Park Improvement Fund, and \$16,901.09 from the 2020 Bickle-Schmidt Sports Complex Budget.

Public Works Generator – Award of Bid

Jesse Rohr, Director of Public Works, stated the 2020 Budget included \$35,500 for the purchase of a new standby generator for the Public Works facility. The current generator is a 1978 model military surplus generator that was purchased used in 1999. It has served Public Works well, but is now obsolete as parts and service have become difficult to obtain for the 42-year old generator.

Staff received three qualified bids. All bidders are licensed electricians with the City of Hays. The low bid was from Don’s Electric and Rewind of Ellis, Kansas in the amount of \$29,977.00. This generator has a two year/2000 hour warranty.

Commissioner Ruder asked what will be done with the old generator. Mr. Rohr stated it will go to auction as is done with similar equipment.

At the April 9, 2020 Commission meeting, Commissioners will be asked to award the bid for the purchase of a new Kohler Model 60RE0ZK Generator from

Don's Electric and Rewind in the amount of \$29,977.00 to be funded out of the New Equipment Reserve fund.

2020 Sidewalk Projects – Award of Bid

Jesse Rohr, Director of Public Works, stated City staff has budgeted \$46,200.00 out of Special Highway Fund to construct sidewalk in four locations around the city where sidewalk does not currently exist. A project was established, and bids were opened on March 17, 2020. Bids were received from three contractors. The total of all low bids was \$66,755.80. This exceeds the \$46,200.00 budgeted; therefore, staff recommends awarding two of the four projects, West 27th Street and Elm Street, which are the largest projects and were determined to be the two highest priority projects of the four that were bid. The total of the low bids recommended is \$44,673.65 to be funded out of Special Highway.

Mayor Musil asked if the installation of the new sidewalks would require tree removal. Mr. Rohr stated no trees would need to be removed to install these sidewalks.

Vice-Mayor Jacobs asked if there is much utilization of the City's sidewalk replacement program. Mr. Rohr said this is a very popular program.

Commissioner Ruder asked when they expect to complete projects two and four. Mr. Rohr stated they could be included in next year's sidewalk project, assuming we have money available in the Special Highway Fund; or if there are monies left in the Special Highway Fund after the 2020 street maintenance projects are completed, the other sidewalk projects could be considered at that time.

At the April 9, 2020 Commission meeting, Commissioners will be asked to authorize the City Manager to approve purchase orders to Dustin Hynes Construction, LLC in the amount of \$21,440.00 for the construction of sidewalk along West 27th Street and Morgan Brothers Construction, Inc. in the amount of \$23,233.65 for sidewalk along Elm Street, all to be funded out of the Special Highway Fund.

Other Items for Discussion

Commissioner Mellick encouraged everyone to take the proper precautions and do their part in keeping everyone safe from the coronavirus.

Commissioner Berges agreed and asked that everyone keep the safety of others in mind.

Commissioner Ruder asked everyone to follow the guidelines set by the Kansas Department of Health and Environment (KDHE) and the Center for Disease Control (CDC).

Vice-Mayor Jacobs asked everyone to stay inside and be considerate of the elderly that may be more at risk.

Mayor Musil agreed and asked that we be considerate of everyone in the community.

The work session was adjourned at 7:00 p.m.

Submitted by: _____

Brenda Kitchen – City Clerk